



Carmel School

FAITH & KNOWLEDGE



APPLICATION FOR ENROLMENT

TO CARMEL SCHOOL

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STUDENT DETAILS

Surname Given names

Hebrew name (if applicable) Date of birth/...../..... Gender: **Male / Female**

Place of Birth Country of Birth Australian Citizenship **Yes / No**

If you are a non-Australian citizen, please state: Residency Status Visa Code Arrival Date

What is the main language the student speaks at home? English only Hebrew Other:

If the language spoken at home is **OTHER THAN ENGLISH** then state how well English is spoken.

Very Well Well Not Well Not at all

Year of proposed entry into Carmel School into Academic Year

Attending Full time Part Time (relevant for Kindy only)

Current School (if applicable*) Year Level

**Please include previous school reports with this application if applicable.*

Does the enrolling student live permanently with both parents? Yes No

If no, please indicate which address is the child's principle place of residence

Siblings

NAME	M/F	DATE OF BIRTH	CURRENT SCHOOL (If applicable)

Religion Details (For Jewish applicants only)

Was the child born of a Jewish mother? Yes No

If yes, please provide the following information:

Copy of marriage documents (Ketubah) of either the enrolling student's parents or the maternal grandparents.

Conversion documentation if the enrolling student's mother, or student themselves, has converted

Please tick here if you have previously supplied these documents to Carmel School.

If so, there is no need to supply them with this application.

MEDICAL DETAILS

Doctor/Practice Name: Phone:

Dentist/Practice Name: Phone:

Permission to call Doctor: Yes No

Permission to administer First Aid: Yes No

Administration of Medication

Written authorisation must be provided for staff to administer any form of medication. Authorisation forms will be distributed at the start of each school year.

Informed Consent

Your child’s health care information will be shared with staff on a ‘need to know’ basis unless otherwise stated. Do you give permission for the School to share your child’s health care information? Yes No

Does your child have one or more health condition(s) that will require support from School staff? Yes No

Has your child’s Medical Practitioner provided a health care plan to assist the School to manage the condition?

Yes No If Yes, please advise the School once enrolment is confirmed.

Immunisation Status

Please state your child’s immunisation status:

Immunisation Complete Yes No If Yes, records MUST be attached

Immunisation Incomplete Yes No

Not Immunised Yes No

Additional Information:

Medical Alert Information

Does your child have a Medic Alert bracelet or pendant? Yes No

If yes, please provide details:

.....

.....

Diagnosed Learning Difficulty

Does the student have a **diagnosed learning difficulty**? Yes No

If you have ticked any of the disabilities below, you **MUST** provide supporting documents (at time of enrolment)

- Physical Disability
- Intellectual Disability
- Vision Impairment
- ADD/AD, Dyslexia
- Dyspraxia
- Dysgraphia
- Dyscalculia
- Deaf and Hard of Hearing (e.g. otitis media)
- Specific Speech Language Impairment
- Global Developmental Delay (prior to age 6)
- Severe Mental Disorder
- Central Auditory Processing Disorder (CAPD)
- Autism Spectrum Disorder
- Other

Is the student subject to any Court Orders (e.g. Access Restrictions) in respect of their care, welfare and development?

Yes No If yes, please specify the nature of the Order and attach a photocopy of the most recent order.

.....

PARENT / GUARDIAN 1 DETAILS

Title Surname Given Name(s)

Home Address

Postal Address (if different)

Nationality Country of Birth

Religion: Jewish / Other (specify) Gender

Carmel Alumni Yes / No If Yes, what year did you graduate?

Language spoken at home: English only / Hebrew / Other:

Telephone (H) Silent Number Yes No (W)

(Mob) Email

Current Occupation* Occupation Group**

What is the highest year of primary or secondary school you have completed?

Year 12 or equivalent

Year 11 or equivalent

Year 10 or equivalent

Year 9 or equivalent or below

(If you did not attend school, mark 'Year 9 or equivalent or below')

What is the level of the highest qualification you have completed?

Bachelor degree or above

Advanced diploma/Diploma

Certificate I to IV (including trade certificate)

No non-school qualification

PARENT / GUARDIAN 2 DETAILS

Title Surname Given Name(s)

Home Address

Postal Address (if different)

Nationality Country of Birth

Religion: Jewish / Other (specify) Gender

Carmel Alumni Yes No If Yes, what year did you graduate?

Language spoken at home: English only / Hebrew / Other:

Telephone (H) Silent Number Yes No (W)

(Mob) Email

Current Occupation* Occupation Group**

What is the highest year of primary or secondary school you have completed?

Year 12 or equivalent

Year 11 or equivalent

Year 10 or equivalent

Year 9 or equivalent or below

(If you did not attend school, mark 'Year 9 or equivalent or below')

What is the level of the highest qualification you have completed?

Bachelor degree or above

Advanced diploma/Diploma

Certificate I to IV (including trade certificate)

No non-school qualification

* If you are not currently in paid work, but have had a job in the last 12 months, please use your last paid job.

** Please select the appropriate parental occupation group from the list provided in the appendix. If you have not been in paid work in the last 12 months, enter '8' above.

EMERGENCY CONTACT DETAILS (should Parent/Guardian be unavailable)

Title		Number/Street	
First Name		Suburb	
Surname		Postcode	
Relationship to Student		Home phone	
		Mobile	

FEES

Please refer to our 'Fees & Charges' brochure for full fee details. Should you require additional information on our Fee Assistance program, please contact Nancy at creditcontrol@carmel.wa.edu.au for more information.

Person(s) responsible for payment of fees (full name(s))

Address to which accounts and other school information is to be sent

.....

..... Postcode

NOTICE OF WITHDRAWAL OF ENROLMENT

If you wish to withdraw your child from Carmel School during the course of an academic year, you must notify the School in writing at least one term prior to your child's final day of enrolment. For students not returning to a new academic year, notice must be received by day one of Term 4.

Please note that failure to give the required notice will result in one quarter of the annual fees being payable immediately on your child's departure. This policy allows Carmel School sufficient time to manage its resources appropriately and is not a matter for negotiation.

I/we agree to pay school fees as levied in advance

Signed: Parent / Guardian 1 Date

Signed: Parent / Guardian 2 Date

DOCUMENT CHECKLIST

- Copy of Birth Certificate of enrolling student (*required for all*)
- Copy of Ketubah (*if applicable*)
- Conversion documentation (*if applicable*)
- Parent(s)/Guardian(s) signature
- Reports from previous school (*if applicable*)
- Vaccination records
- Visa type (*if required*)
- Copy of Passport and/or current visa (if born overseas)
- Reports or assessments from other professionals (eg medical specialists) (*if applicable*)

Office use only

Family Key STKEY Date received

APPENDIX

Parent/Guardian Occupation Groups

GROUP 1	GROUP 2	GROUP 3	GROUP 4
Senior management in large business organisation, government administration & defence, and qualified professionals	Other business managers, arts/media/sportspersons and associate professionals	Tradesmen/women, clerks and skilled office, sales and service staff	Machine operators, hospitality staff, assistants, labourers and related workers
<p>Senior executive/ manager/ department head in industry, commerce, media or other large organisation</p> <p>Public service manager (section head or above), regional director, health/ education/police/ fire services administrator</p> <p>Other administrator [school principal, faculty head/dean, library/museum/gallery director, research facility director]</p> <p>Defence Forces Commissioned Officer</p> <p>Professionals generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others</p> <p>Health, Education, Law, Social Welfare, Engineering, Science, Computing professional.</p> <p>Business [management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer]</p> <p>Air/sea transport [aircraft/ ship's captain/officer/pilot, flight officer, flying instructor, air traffic controller]</p>	<p>Owner/manager of farm, construction, import/export, wholesale, manufacturing, transport, real estate business.</p> <p>Specialist manager [finance/ engineering/production/ personnel/industrial relations/ sales/marketing]</p> <p>Financial services manager [bank branch manager, finance/ investment/insurance broker, credit/loans officer]</p> <p>Retail sales/services manager [shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency]</p> <p>Arts/media/sports [musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof reader, sportsman/ woman, coach, trainer, sports official]</p> <p>Associate professionals generally have diploma/ technical qualifications and support managers and professionals</p> <p>Health, Education, Law, Social Welfare, Engineering, Science, Computing technician/ associate professional</p> <p>Business/administration [recruitment/employment/ industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager]</p> <p>Defence Forces senior Non-Commissioned Officer</p>	<p>Tradesmen/women generally have completed a 4 year Trade Certificate, usually by apprenticeship. All tradesmen/ women are included in this group.</p> <p>Clerks [bookkeeper, bank/ PO clerk, statistical/actuarial clerk, accounting/ claims/audit clerk, payroll clerk, recording/ registry/filing clerk, betting clerk, stores/ inventory clerk, purchasing/order clerk, freight/ transport/shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk]</p> <p>Skilled Office, Sales and Service Office [secretary, personal assistant, desktop publishing operator, switchboard operator]</p> <p>Sales [company sales representative, auctioneer, insurance agent/ assessor/loss adjuster, market researcher]</p> <p>Service [aged/disabled/refugee/ child care worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor]</p>	<p>Drivers, mobile plant, production/processing machinery and other machinery operators.</p> <p>Hospitality staff [hotel service supervisor, receptionist, wait/ bar attendant, kitchen hand, porter, housekeeper]</p> <p>Office assistants, sales assistants and other assistants</p> <p>Office [typist, word, processing/data entry/business machine operator, receptionist, office assistant]</p> <p>Sales [sales assistant, motor vehicle/caravan/ parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker]</p> <p>Assistant/aide [trades assistant, school/teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant]</p> <p>Labourers and related workers Defence Forces ranks below senior NCO not included in other groups</p> <p>Agriculture, horticulture, forestry, fishing, mining worker [farm overseer, shearer, wool/hide classer, farmhand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand]</p> <p>Other worker [labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor]</p>
<p>These categories have been determined nationally and are designed as broad occupational groupings. Australian states and territories use the same categories</p>			